

# CERTIFIED COMPREHENSIVE INSPECTION REPORT



CERTIFIED  
PRE-OWNED  
CARS

Retailer Name \_\_\_\_\_ Retailer Code \_\_\_\_\_ VIN# \_\_\_\_\_ Inspection Date \_\_\_\_\_ Model Year \_\_\_\_\_ Model \_\_\_\_\_ Repair Order # \_\_\_\_\_ Present Mileage \_\_\_\_\_

Check the appropriate boxes

Volvo STD	ADJ	Replaced	NA	VIN Inspection and Interior Accessories
				VIN matches other VINs on vehicle and paperwork/proper attachment (original/no alterations)
				Vehicle has required state decals (emission, inspection, etc.)
				Service campaign and recall updates performed on vehicle
				Vehicle checked for trouble codes
				Oil change/scheduled maintenance performed
				Two sets of master keys and two transmitters (where applicable)
				Radio code cards (where applicable)
				Owner's Manual
				Volvo Warranty Information Booklet
				Maintenance Record Booklet
				If maintenance records are unavailable, replace oil, oil filter, flame trap, plugs, air filter, pollen filter
Volvo STD	ADJ	Replaced	NA	Connect Vehicle to VIDA
				Download Service for Life software
Volvo STD	ADJ	Replaced	NA	Road Test
				Starting cold/hot
				Engine idle quality
				Engine performance/smooth acceleration
				Engine noise (cold/hot and high/low speeds)
				Automatic transmission/transaxle noise (cold/hot)
				Automatic transmission shift points/slippage (operational/smooth/proper shift points/check at all shift points)
				Shift interlock (operation)
				Clutch operation (smooth engagement/slippage/chatter)
				Steering/rack-and-pinion/steering linkage performance (steering wheel free play/center steering/response/smoothness)
				Brakes/ABS (effectiveness/operation/noise/no pulling or pulsating) <b>Note:</b> ABS may pulsate under hard application, which indicates proper operation.
				Cruise control operation
				Gauge/speedometer/tachometer/odometer/trip computer/Info Center (operation)
				Body/suspension (performance/noise/rough road test)
				After road test, ensure there are no fault indications to the driver in any of the following systems: Collision Warning Indication, Blind Spot Information System, Lane Departure Warning function, Pedestrian Detection, and City Safety (where equipped)
BODY EXTERIOR				
Volvo STD	ADJ	Replaced	NA	Frame
				Overall vehicle condition – visually inspect for repairs, damage, abnormal tire wear <b>Note:</b> Overall vehicle inspection should take place at this point for rust and/or damage due to some natural disaster. Look under carpet in trunk, interior, and under dash for flood damage.
Volvo STD	ADJ	Replaced	NA	Body Panels
				Inspect for damage, dings, dents, alignment, mismatched paint, and overall paint condition (clear coat)
Volvo STD	ADJ	Replaced	NA	Bumpers/Fascia
				Inspect for damage, alignment, and improper repairs <b>Note:</b> Slightly mismatched paint is fairly common on some vehicles with plastic bumpers.
Volvo STD	ADJ	Replaced	NA	Doors/Hood/Trunk/Tailgate Operation
				Release mechanisms manual/automatic, hinges, and alignment
Volvo STD	ADJ	Replaced	NA	Grille/Trim/Molding/Roof Rack, Etc.
				Condition: Bent, dings, parts missing, and proper attachment

Check the appropriate boxes

INTERIOR				
Volvo STD	ADJ	Replaced	NA	Audio/Alarm Systems
				Audio system – radio, satellite radio, cassette, CD, speakers (condition/operation)
				Antenna (condition/operation)
				Navigation system (operation) – navigation disc may be required for pre-2008 models
				Alarm/theft-deterrent system (condition/operation)
				Bluetooth integrated handsfree telephone interface (factory and accessory)
				iPod USB support systems (factory and accessory)
Volvo STD	ADJ	Replaced	NA	Interior Amenities
				Heating/ventilation/AC/defogger/defroster
				Climate control system – air conditioning/heating system (condition/operation)
				Pollen filter (condition/replace per maintenance schedule)
				Defogger/defroster (operation)
				Clock (condition/operation)
				Horn (condition/operation)
				Lighter/power outlet(s) (condition/operation)
				Ashtray (condition/operation)
				Glove box/glove box light/center armrest/console/cupholders (condition/operation)
				Tilt/telescopic steering wheel (operation)
				Steering wheel lock (operation) (as equipped)
				Mirrors/rearview/autodim (condition/operation)
				Instrument panel/lights & warning lights (condition/operation/bulb check)
				Warning chimes (operation)
				Interior courtesy/dome/map lights (operation)
				Fuel filler door release (operation)
				Interior door handle (operation)
Volvo STD	ADJ	Replaced	NA	Interior Trim/Carpet/Floor Mats
				Carpet (condition/appearance)
				Floor mats (condition/appearance)
				Door trim/panels (condition/appearance/attachment)
				Headliner (condition/appearance)
				Sun visors (condition/appearance/vanity mirror & light)
Volvo STD	ADJ	Replaced	NA	Luggage Compartment/Trunk
				Luggage compartment mat/trim/carpet/cargo net (condition)
				Luggage compartment light (operation)
				Jack/tools (condition)
				Power-operated tailgate (where equipped)
Volvo STD	ADJ	Replaced	NA	Seats
				Seat upholstery (condition/worn/ripped/cracked/faded)
				Heated seats (operation)
				Power seats (operation)
Volvo STD	ADJ	Replaced	NA	Sunroof/Convertible Top
				Sunroof (condition/operation)
				Convertible top (condition/operation/rear window operation)
POWERTRAIN				
Volvo STD	ADJ	Replaced	NA	Engine Mechanical Condition
				Fluid leakages (record where and what is leaking)
				Water in oil (check underside of oil filler cap)
				Inspect timing belt (condition: change per maintenance schedule)
				Fluids (condition/levels)
				Belts/idler (condition/operation)
				Hoses (condition)
				Check engine crankcase pressure and record reading _____

## VOLVO SAFETY INSPECTION

Check the appropriate boxes

Volvo STD	ADJ	Replaced	NA	Brakes
				Calipers/cylinders (operation/condition/leaks)
				Brake fluid (level/condition/top off as necessary)
				Pads (condition/wear/% remaining/replace pads if necessary)
				Pad thickness – Left Front __ mm, Left Rear __ mm, Right Front __ mm, Right Rear __ mm
				Rotors (condition/wear/hot spots or replace as required)
				Brake system lines/hydraulics/hoses/fittings (condition/wear/leaks)
				Parking brake (operation/adjustment/condition)
				Master cylinder and booster (operational/leaks)
Volvo STD	ADJ	Replaced	NA	Window/Door Lock Operation
				Door locks/controls (manual/automatic operation)
				Child safety locks (operation)
				Windows/controls (manual/automatic operation, locks)
				Keyless vehicle systems (where equipped)
Volvo STD	ADJ	Replaced	NA	Air Bags/Seatbelts/Seats
				Visually inspect air bags, SIPS, WHIPS, IC
				Seatbelts (condition/operation)
				Seats (condition/operation)
				Integrated child booster, ISO-FIX, folding mechanisms
Volvo STD	ADJ	Replaced	NA	Glass/Mirror/Wiper & Washer Condition
				Windshield (damaged, pitted, wiper marks, cracked, delamination)
				Side/rear windows (damaged, pitted, repaired, cracked)
				Mirrors (condition of mirror, hinge, operation, heater)
				Wipers (condition of blade)

Check the appropriate boxes

Volvo STD	ADJ	Replaced	NA	Engine Mechanical Condition (continued)
				Wiring (condition)
				Engine mounts (condition)
Volvo STD	ADJ	Replaced	NA	Cooling System
				Hoses (condition)
				Coolant (condition/level/leaks/freeze point/voltage – corrosion)
				Radiator (condition/pressure checked/tube/fins)
				Cooling fan/fan motor (condition/operation/auxiliary fan operation)
				Pressure test cap/system
				Recovery tank (condition/level/sensor operation)
Volvo STD	ADJ	Replaced	NA	Fuel System
				Fuel lines/hoses (leaks/inspected/condition)
				Air filter (condition/replace per maintenance schedule)
				Fuel filter (condition/replace per maintenance schedule)
Volvo STD	ADJ	Replaced	NA	Electrical System
				Starter operation/noise
				Battery (condition/fluid/level/load test – record readings)
				Battery reading code: _____
Volvo STD	ADJ	Replaced	NA	Exhaust System
				Entire exhaust system (condition/leaks/damage/noise)
				Catalytic converter and shielding

Check the appropriate boxes

Volvo STD	ADJ	Replaced	NA	Transmission/Differential/Transaxle
				Automatic transmission/transaxle fluids/angle drive fluids (condition/level/leaks/fill)
				Manual transmission/drive axle (condition/level/leaks/fill)
				Transmission mounts (condition/cracked/oil soaked/replace worn mounts)
				Universal joints/CV joints/boots (condition)
				Differential/drive axles (condition/leaks/damage)
				Clutch (fluid level)
Volvo STD	ADJ	Replaced	NA	Suspension/Steering
				Rack-and-pinion/steering linkage (condition/leaks/boots)
				Power steering pump and hoses (leaks/noise/operation)
				Suspension system/control arms/ball joints/bushings (condition)
				Sway bars/links/bushings (operational to factory specifications)
				Springs (vehicle ride height/check for spring sag)
				Struts/shocks (leakage/bounce test/noise)
				Fluid (condition/level/leaks/top off as necessary)

COMMENTS:

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 \_\_\_\_\_  
 \_\_\_\_\_

The following signatures are required:

Service Technician \_\_\_\_\_ Date \_\_\_\_\_

Service Manager \_\_\_\_\_ Date \_\_\_\_\_

Pre-Owned Manager \_\_\_\_\_ Date \_\_\_\_\_

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